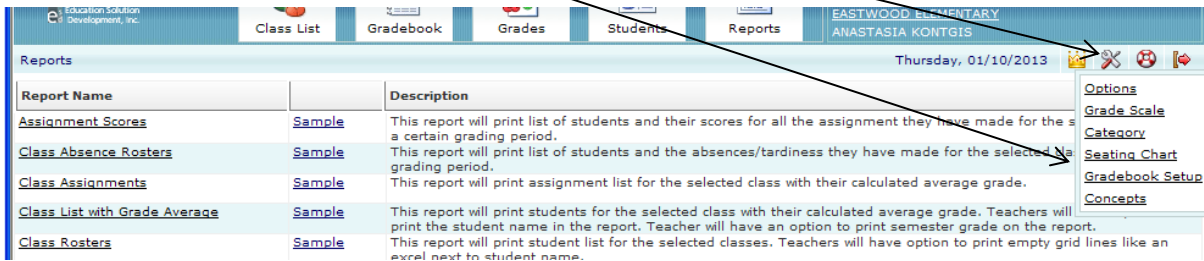


## Gradebook re-calculate scores

1. Click **Settings**

then **Gradebook Setup**



2. Click **Course Section** on Left (need to do for each class)

The screenshot shows the 'Gradebook Setup' window with a table of course sections. An arrow points to the row for 'MATH-19'.

Track	Term	Qtr	Periods	Pattern	Course-Section	Title	Display	Category	Gradescale	GP1	GP2	GP3	Term Final
X	1	0	0-0	MTWRF	866600-16	HOME ROOM 6	Yes	District Stand...	Grading Scale...				
X	1	0	0-0	MTWRF	<b>MATH-19</b>	Mathematics	Yes	Mathematics	Grading Scale...				
X	1	0	0-0	MTWRF	READING-21	Reading	Yes	Mathematics	Grading Scale...				
X	1	0	0-0	MTWRF	SCIENCE-3	Science	Yes	Science	Grading Scale...				
X	1	0	0-0	MTWRF	SOCIAL-3	Social Studies	Yes	Social Studies	Grading Scale...				

3. Click **Recalculate GB Avg**

The screenshot shows the 'Selected: Reading' details window. An arrow points to the 'Recalc GB Avg' button at the bottom.

Session active for 89:25

Gradebook Setup Details for Reading:

- Course-Section: **READING-21**
- Title: **Reading**
- Term: **1** Qtr: **0** Pattern: **MTWRF** Periods: **0-0** Track: **X**
- Display in Gradebook: ☒
- Grade Scale: **Grading Scale for 6th** (Set Per Student)
- Category Group: **Mathematics** (Change)
- Weight: GP1:  GP2:  GP3:  Term Final:

Buttons: Previous, Next, **Recalc GB Avg**, Back, Clear, Save

4. Wait for Green **Save Successful** then click **Back** do next class in list (step 2)

The screenshot shows the 'Selected: Reading' details window with a green message bar at the top that says 'Save successful.'.

Session active for 89:50

Buttons: Previous, Next, Recalc GB Avg, **Back**, Clear, Save